

April 19, 2016
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room Vienna, Illinois

Members Present:

Nancy Doss
Marcia Fair
Bret Neighbors
Elmer Pullen

Members Absent:

Jim Clark

Executive Director:

Maureen Mann

CFO:

Dori Bigler-Absent

Operations Coordinator:

Tiffany Morgan

IT Specialist:

Mike Pietrowski

Also Present

Gary Pritchett
William George

Human Resource:

Karen Wilson

Fleet Manager:

Jon Murrie

The meeting was called to order by the Board Chairman Nancy Doss at 4:05 p.m.

Item: Minutes

Bret Neighbors motioned to approve the minutes. Marcia Fair seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Marcia Fair motioned to approve the Check Register and Financial Update. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Public Comments

Drivers were questioning about raises.

Item: New Business

Maureen Mann introduced the new IT Specialist Mike Pietrowski.

Item: Administrative Update

Maureen Mann provided the Administrative Update which included Reminder/Board Retreat, RTAC Conference Report, WSIL TV Live and Facility Update.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included New Hires and Interviews, Annual Drug and Alcohol Report and Audit, Wellness and the Anniversary Celebration.

Item: Operations Update

Tiffany Morgan provided the Operations Update including Evaluations, New Hires and Rolling out Single City Transfer.

Item: Public Relations/Procurement Update

Maureen Mann gave the Procurement Update including Security Cameras, 4G Routers for Depots and PCOM Quarterly Reports.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included monthly vehicle damage/repairs and incidents.

Item: Adjournment

At 4:43 Marcia Fair motioned to adjourn. Elmer Pullen seconded the motion. All in favor. Motion passed.

Jim Clark, Secretary